

THE SOUTH AFRICAN MEDICAL ASSOCIATION



Health Policy Analyst

The South African Medical Association (SAMA) is seeking to appoint Health Policy Analyst in the Knowledge Management and Research Development (KMRD) Department.

Job Purpose:

To research and analyse national & international health policy issues that affect medical professionals and then develop/disseminate relevant documentation including SAMA health policies to ensure that the objectives of the Health Policy Committee and other relevant parties are achieved.

Key Objectives

Health Policy Review, Research, Development

- Gather and analyse information from a range of sources relating to Health Policy trends (national & international) and distribute relevant information to key stakeholders.
- Review, analyse, inform and comment on local and international health policy.
- Develop SAMA evidence-based and ethical position with regards to health policy and any developments in Health Care.
- Analyse trends in Healthcare to inform SAMA's strategy.
- Conduct research to inform local and international health policy.
- Develop and distribute policy discussion documents and policy positions for SAMA.
- Manage projects related to policy review and development.

Knowledge Sharing

- Maintain accurate and current knowledge about health policy trends, movements, and developing policy position statement to stimulate appropriate organisational direction and capitalize on emerging opportunities.
- Provide Continuous Development talks.
- Publication of Research articles in the Insider and appropriate journals.
- Provide expert and up-to-date knowledge and advice to the Knowledge Management and Research Department, SAMA Committees, Branches and other stakeholders to ensure that the most relevant information is used in order to uphold the image of SAMA and its services.

Other healthcare related researches Research and Development

- Conduct international comparative studies to keep abreast with international developments and norms to ensure that SAMA's is the market leaders in policy awareness and guideline development.
- Continuously update current research documents with relevant information to ensure that SAMA is at the forefront of any Health Policy trends/issues.
- Conduct Ethical Research to ensure inform medical and professional ethics.

- Prepare Research proposals and briefs in accordance with organisational needs.
- Support membership departments with Research.
- Research to inform media statements.

Compilation of Legal Submissions

- Research to inform submissions
- Preparation of legal submissions such as comments to green papers, white papers, bills and amendments laws.

Relationship Management

- Attend relevant Health Policy events and report applicable information back to the interested parties for publication, potential research, policy or media work
- Liaise with and where required, provide input on research activities of external stakeholders.
- Monitor policy trends and health community debates directly and indirectly affecting health sector and the Association.
- Respond to enquiries from officials and members of the committees.

General

- Provide progress and activity reports to the Head of Department on a monthly basis.
- Ensure that all administrative functions relating to the job are executed effectively. (Including expense claims, invoicing, filing and accurate storage of information.
- Supervisory role to junior researchers.

Job Requirements:

- Undergraduate Degree in Health sciences or similar qualification.
- Masters Degree in Public Health.
- 5-10 years' experience with the healthcare environment; and

Knowledge, Skills and Abilities:

- Compiling research documents for business.
- Compilation of Health Policy Comments.
- Knowledge of the private and public healthcare system in South Africa.
- Knowledge of evidence-based principles in health care.
- Knowledge of health policy and health legislation review processes.
- Knowledge of quantitative and qualitative research methods.
- Project management skills.

Term: Permanent

To apply: submit a detailed CV to careers@samedical.org indicating clearly on the subject line for which position you are apply (i.e. Application for Health Policy Analyst).

Closing date: 20 February 2019

Should you not hear anything from us four weeks after the closing date please consider your application unsuccessful.