



## NEW PROCEDURE/SERVICE WHEN BASED ON VALID 2020 CCSA CODE: CODE AND DESCRIPTOR ALLOCATION REQUEST ONLY

(Kindly note that separate forms are available for procedures not based on CCSA,  
equipment and pathology requests)

### 2020 MEDICAL DOCTORS' CODING MANUAL

#### IMPORTANT INFORMATION:

*Please use the correct form, complete all fields and supply supporting evidence.  
Collaborate with associated disciplines and special interest groups and our coding team to  
facilitate the application.*

#### SECTION I-PA

Date: .....

**Requested by:**

Name .....

Group .....

Address .....

..... Code .....

Telephone ..... Fax .....

E-mail .....

PROPOSED NEW CODE & SECTION	EXACT DESCRIPTION OF THE WORDING OF THE PROCEDURE/ SERVICE TO BE INCLUDED IN THE <i>MEDICAL DOCTORS' CODING MANUAL</i>	FACILITY RVUS BASED ON 2020 CCSA
Section in the MDCM where this item has to appear:	English:	Units:
<b>MOST APPROPRIATE EQUIVALENT CPT® CODE(S):</b>		

*\*Please do not use the code numbers of previously discontinued CPT® codes for the introduction  
of new codes*

**Signature of person submitting the request:**

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**CODING CONSIDERATIONS**

**Procedures(s)/services included:** To prevent unbundling of codes for a stand-alone procedure/service, indicate which other procedure(s)/service(s) are included.

Procedure(s) included:				
Service(s) included:				
Modifier(s) included:				

**Additions:** Indicate which other procedure(s)/service(s) may be added to this item.

Procedure(s) to be charged with:				
Service(s) to be charged with:				
Modifier(s) to be charged with:				

**Incidental codes:** Indicate which codes are incidental to this item and should therefore not be added to this item.

Procedure(s) not to be added to:				
Service(s) not to be added to:				
Modifier(s) not to be added to:				

Comments on services included / excluded or incidental and indicate modifiers applicable:

**RELATIONSHIPS WITH OTHER GROUPS/DISCIPLINES**

- **Other disciplines:** Indicate which **other disciplines** may be affected by the addition of the proposed new code.
- ***Please note that if use of the procedure/service overlaps with other groups it is essential that these groups be contacted to negotiate common intent and purpose.***

Specify discipline and utilisation patterns:  
**Discipline(s)**  
  
**Utilisation patterns**

**MOTIVATION, UTILISATION AND REFERENCES**

- Please append as much clinical and technical information as possible to support your request.



- National and international procedural guidelines must be included where available.
- Detailed description of the procedure or service and included steps must be provided; note exceptions and special scenarios. Indicate average intra-procedure time where possible.
- CPT coding rules on what is included and excluded must be respected.
- Detailed technical motivation is required for any aspect that differs from the CPT description, unit values and practice variations.
- Provide South African recommendations on place of service, assistants, associated equipment utilisation, average length of stay and follow up services (consulting, pathology, radiology, referrals).
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## **SUBMISSION OF APPLICATION**

Submit your application and electronic supporting documents via e-mail to **[coding@samedical.org](mailto:coding@samedical.org)**

Forward supporting documents that are **not available in electronic format** to:

Submissions for changes to SAMA MDCM  
Medical Coding Division  
Private Practice Department  
South African Medical Association  
Block F Castlewalk Corporate Park  
Nossob Street (entrance in Kuiseb Street)  
ERASMUSKLOOF x3  
0183

**If you have any questions regarding the above requirements, please contact the SAMA Medical Coding Division at (012) 481 2073 or via e-mail at [coding@samedical.org](mailto:coding@samedical.org), *prior* to submitting your application.**